

DEPARTMENT OF BENEFIT PAYMENTS



February 14, 1974

ALL-COUNTY LETTER NO. 74-28

TO: COUNTY WELFARE DIRECTORS

EMERGENCY LOANS - FISCAL CLAIMING INSTRUCTIONS

Regulations to implement the Emergency Loan provisions of Chapter 1216, Statutes of 1973-74 (AB 134), were adopted on an emergency basis and filed with the Secretary of State on January 2, 1974. Amendments to regulation 46-335.5 and .6 were filed on February 7, 1974. You have received copies.

The law provides state funds from which the counties may obtain reimbursement for uncollected loans. An emergency loan can be considered uncollected upon service of the writ of execution on the recipient. All loans considered uncollected during a calendar month will be claimed at the end of such month against the Emergency Revolving Fund. These claims will be filed with DSW on the eighth working day after the end of the month.

The claim will consist of a summary document containing the certification of appropriate county officials, a payroll and an abatement contra roll. The summary document is being developed and will be sent to you on time for your first claim.

The payroll will be prepared on the ABCD 801 or the county's equivalent form and will be in social security number order. The social security number will be placed in column 1 followed by the recipient's name. The month and year of the grant against which the money is loaned will be placed in column 3, the uncollected amount in column 8, the warrant number in column 10 and the date of delivery of the writ of execution in column 11.

Amounts received from recipients for uncollected loans that have been claimed against the Emergency Revolving Fund will be reported on an abatement contra roll, again on the ABCD 801 or the county's equivalent form. The contra roll will contain the same information as the payroll except that the amount recovered will be reported in column 8.

Reimbursement will be on a cash claim basis.

Contact Reference: Mrs. Alberta Hein, 916/445-7046.

Sincerely,

William J. Kurtz
WILLIAM J. KURTZ
Deputy Director
Administration

OBSOLETE

Superseded by ACL # 77-15
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